

GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DIRECTOR GENERAL OF POLICE
POLICE HEADQUARTERS: ITANAGAR

No. PHQ (Prov)-17/2026-27

Dated Itanagar, the 27th August, 2026.

TENDER NOTICE-CUM-TERMS & CONDITIONS

On behalf of the Governor of Arunachal Pradesh, sealed tenders under the Two-Bid System (Technical & Financial) are invited from reputed Service Providers for providing services to conduct Transparent Recruitment Process (TRP) of PST/PET and Trade Test for a period of three years (2026-27 to 2028-29) for all posts of Arunachal Pradesh Police. The scope includes CCTV coverage, biometric authentication, automated height & chest measurement, RFID technology, digital capture of PET records, project integration, e-Recruitment software, and data processing etc. Detailed notice is available at www.arunpol.nic.in.

1. Description of Items

Sl. No.	Description of items to be Used	Earnest money required	Tender Fee (Nonrefundable)
1.	Providing services to conduct Transparent Recruitment Process (TRP) of PST/PET and Trade Test for a period of 03 (Three) years (2026-27 to 2028-29) for all posts of Arunachal Pradesh Police likely to be conducted during the said period.	Rs. 1,00,000/-	Rs. 1,000/- to be deposited through e-Grass Portal of Govt. of Arunachal Pradesh in favour of AIGP (E), PHQ, Itanagar.

2. Critical date sheet:

Sl. No.	Particulars	Date	Time
1.	Date of publication of Tender	28/08/2026	
2.	Bid submission start date	From the date of publication onward	
3.	Last date of receipt of tender documents	18/09/2026	1100 hrs
4.	Date of Technical bid opening	18/09/2026	1130 hrs

3. Bid Submission Requirements: -

Cover I (Technical Bid): Must contain:

1. Tender Fee of ₹1,000/- (original e-challan copy).
2. Earnest Money Deposit (EMD) of ₹1,00,000/- in DD/TDR/FDR/NSC/KVP form pledged in favour of AIGP (E), PHQ, Itanagar.
3. Valid Trading License (attested).
4. GST Registration copy.
5. PAN Card copy (attested).
6. Technical bid with original specification leaflets/catalogues of the tendered items.
7. Latest Financial Soundness/Bank Solvency Certificate.
8. Undertaking of non-blacklisting (on ₹100/- stamp paper, notarized).
9. Serialized/numbered tender papers with index/checklist.
10. **Proof of experience** of similar projects (minimum ₹10.00 Lakhs) executed for Central/State Police Departments in last five years.

Cover II (Financial Bid): Must contain:

1. Rates clearly written in figures and words, showing GST separately.
2. No cutting/overwriting permitted.
3. Consolidated/lump-sum price per candidate covering all PST/PET and Trade Test tests, equipment, manpower, arrangements, and incidental activities.

4. Financial bids will be opened only for technically qualified bidders.

Note: - Both sealed covers (Technical & Financial) must be placed inside a single outer sealed cover addressed to the AIGP (E), PHQ, Itanagar, with supplier/bidder details. The tenders received after scheduled date & time will not be entertained.

4. General Terms & Conditions:

1. The tenders received after scheduled date & time will not be entertained. The tenderers or their representatives may remain present at the time of opening of tender documents.
2. The tenderer / firms who fail to fulfill the eligibility conditions will be summarily rejected.
3. The vendor would not be permitted to consortiums of joint ventures to execute the project. The Vendor shall have an unconditional accountability of the deliverables forming a part of the recruitment.
4. The vendor should have the prior experience of measuring height/ chest of candidates and using RFID equipments for measuring the timing of runners simultaneously in 5 locations or more.
5. The vendor should have the capacity of organizing comprehensive and integrated activities across the state of Arunachal Pradesh, covering simultaneously in many locations as specified in the tender document.
6. The vendor must be capable of organizing and mobilizing the resources- manpower, hardware, networking and integrated software for assisting in the conduct of recruitment at all the specified locations in the State of Arunachal Pradesh within a period of two weeks.
7. The Vendor / Bidders shall furnish an undertaking that they agree to conduct the activities of the TRP and mobilize the resources in all the designated venues where recruitment will be conducted.
8. The Tender Committee may at their discretion call for the original of the credentials for verification from the Tenderer or any clarification / confirmations on the contents of the documents submitted.
9. Interested vendors may apply for the Tender as a sole contractor.
10. **PROCESS TO BE CONFIDENTIAL:** The nature of work is highly confidential and unique in nature. The methodology adopted; information processed in this work is to be maintained secret during the contract period and even after completion of work. The Tenders / Contractors should not disclose or communicate any of the information dealt in this contract to any individual or any private or semi-government / government agency or sell it out any information / data dealt in this work for any other work / purpose of his own or to others under any circumstances during the period of contract or even after completion of the contract, without getting authorization in writing from the Arunachal Police Department. The vendor is required to undertake the execution of the project with strict confidentiality.
11. In the event of accident at work site on account of vendors negligence or the negligence of his men, penalty as deemed fit shall be imposed on the vendor and recovered from his / their bills. The decision of the Ground in-charge in this regard shall be final and binding on the vendor. Any damages / compensation arising out of such incident shall be borne by the vendor.
12. All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
13. There shall be no over-writing in the tender document and other papers submitted. All the additions, alternations, deletions and cutting should be initialed with rubber stamp (or seal) by the same person who signs the tender document. Failing so, the tender will be rejected.
14. The rates quoted shall be valid for a period of 03 (three) year subject to extension of contract if the Department desires by entering MoU.
15. For the companies and corporations making the bids; the tender document shall be signed by the Managing Director. If it otherwise, a letter or certificate of authorization to sign the tender paper on behalf of the

company / corporation shall be enclosed. In case of partnership firm, it shall be signed by the active partner. In case of Proprietary Firm, the Tender document shall be signed by the Proprietor.

16. The latest gadgets and equipments must be used during the conduct of the Recruitment activities. Catalogues and Literatures of the equipments and gadgets to be used must be furnished by the Bidders.
17. All the information submitted or supplied in the formats of this tender document shall be presumed to be true to the best of knowledge of the bidder.
18. If the last date for submission of the tender / bid turns out to be holiday or bandh call at Itanagar, it will automatically be extended to next working day at 1130 hrs.
19. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussion. Clarifications sought, if any, may be provided by them.
20. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss / damage suffered by the bidders on account of such rejections.
21. The bidder must submit in a separate paper mentioning compiled or not compiled against each column of the Technical Specifications given in tender document.
22. All the prices quoted (FOR) shall be for PTC, Banderdewa, / 1st APPBn, Chimpu, Itanagar Arunachal Pradesh.
23. The Vendors / Bidders shall agree to provide the services in venue at the same rate.
24. The order for providing servicing may be placed to the successful bidder but the technical specification for the purpose of providing servicing shall be those which were offered and accepted by the Technical Committee and not those specified in the tender documents.
25. All the transit risk shall be the responsibility of the supplier.
26. Dispute Resolution: "Any dispute arising out of this tender shall be subject to the jurisdiction of competent courts at Itanagar/Yupia only."
27. The Bidders must ensure that all the device, gadgets, equipments, tools etc., which will be used for the purpose are of reputed brand (same as declared/submitted in technical bids) and make and free from any defects. The devices to be used for the Physical Measurement Test (PMT) to be calibrated uniformly throughout the venues.
28. **Rates of Security Deposit:**
 - (a) Successful tenderers will be required to deposit 5% of the total value of the order price as performance security money "or" Performance Guarantee within 15 days from the date of issue of work order. The Performance Guarantee has to be drawn in the name of Asstt. Inspector General of Police (E), PHQ, Itanagar payable to SBI, Itanagar, O/o the Director General of Police, Arunachal Pradesh. The same Performance Guarantee will be returned only after completion of the one-year Period.
 - (b) In the event of the tenderer (s) to perform his / her part in the order to the satisfaction of the department and disregarding terms and conditions of the tender notice or the contract agreement to the tenderer (s) will be liable to any or all of the following actions at the discretion of the Chairman, IGP (Admn), PHQ, Arunachal Pradesh, Itanagar.
 - (i) Blacklisting of firm.
 - (ii) Forfeiture of Security deposit in whole or part.
 - (iii) Recovery of the loss caused to the Government due to the failure, negligence, or delay of the tenderer(s) in complying with the requirements/demand of the Department.
 - (iv) Cancellation of the contract without any prior notice to the service provider.
29. The Tender Document may be obtained from the Dy. Superintendent of Police (Provisioning), office of the Director General of Police, Police Headquarters, Itanagar on showing of payment receipt of Rs. 1,000/- (non-

refundable) through e-Grass in favor of the Asstt. Inspector General of Police (E), PHQ, Itanagar paid through e-Gras Post of Govt. of Arunachal Pradesh on any working day from 0930 hrs to 1600 hrs on each working day during the period w.e.f. 28/08/2026 to 17/09/2026. Tender Document specification and requirements may also be downloaded from the website of Arunachal Pradesh Police i.e. **arunpol.nic.in**. The tenderers downloading the documents from website are also required to submit a copy of challan of Rs. 1,000/- as tender fees in favour of the Asstt. Inspector General of Police (E), PHQ, Itanagar, Arunachal Pradesh paid through e-Grass of Govt. of Arunachal Pradesh. No other mode of payment will be accepted.

30. Tenders should be addressed to the undersigned by designation and not by name. The sealed envelope containing the technical Bids & Financial Bids should be subscribed as "Tender for providing services to conduct a **Transparent Recruitment Process (TRP)** of PST/PET and Trade Test for a period of **03 (Three) years (2026-27 to 2028-29)** for all posts of Arunachal Pradesh Police and sent by Registered Post/Speed Post/Courier Service or put in the Tender Box kept in the office of the undersigned (Provisioning Branch) on any working day from 0900hrs to 1700 hrs.
31. Any breakage or loss of any item will be at the vendor's risk.
32. The Director General of Police, Arunachal Pradesh, Itanagar reserves the right to reject the lowest or all or any of the tenders without assigning any reason thereof.
33. The Director General of Police of Arunachal Pradesh, Itanagar shall have the right to ask the firms to demonstrate their items before the items are accepted before commencement of actual PST/PET and Trade Test examinations.
34. The bidders should keep checking the website for any added / corrigendum to the notice / bidding documents till the date of submission of bids and bidder should incorporate the same in his bid documents.
35. Conditional bids and bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
36. Bids will be opened as per time & schedule date mentioned above.
37. In case of any query tenderers may contact at following phone no./mail ID.

Officers	Telephone	E-mail ID
Asstt. Inspector General of Police (E), PHQ, Itanagar	9436040005 (Mobile)	cc-polita-arn@nic.in
Dy. Superintendent of Police (Prov), PHQ, Itanagar	7642821135 (Mobile)	cc-polita-arn@nic.in

Technical Specifications of required equipments for services: -

Sl. No.	Name of Items / Description of Service	Specification
1.	CCTV Coverage	1. 4 Mega Pixel IP camera Plus Night vision is essential. 2. All the CCTV Cameras along-with wire will be installed on sufficient poles which will be arranged by the contractual firm. 3. The contractual firm has to provide Operators in Control Rooms. 4. The installation and commissioning of the Cameras shall be the sole responsibility of contractual firm. 5. The contractual firm shall also be responsible for installation and maintenance of all power requirements of the CCTV cameras including any auxiliary or back-up power system to ensure un-interrupted operation of the CCTV system. 6. The contractual firm shall be responsible for providing the recording of events in DVDs/Hard Disk within 24 hours of the elapse of said event. They shall also maintain the original recording till further orders or as per requirement of User Unit.



		7. The responsibility of damage/theft will be of the contractual firm. 8. The contractual firm will depute his representative, who will remain present to ensure proper installation of CCTV Camera system along-with its accessories, till the completion of event. The contractual firm will provide name and mobile number of his representative to be detailed at the venue. 9. The activities going on at the recruitment center are to be video graphed by placing video/ CCTV cameras at all the venues. Adequate number of Display monitor shall be placed in the control room to enable the Board to monitor the entire activity. 10. The camera, if required, may be reinstalled at another location to record an event on the request of the Board. 11. The recording shall be stored in separate folders with proper headings of the events, date and time at periodical interval of every 1 hour for easy search and retrieval. 12. A separate server shall be used for storing the recording of the video/CCTV and one copy of the recording should be handed over to the Board every day. 13. The system should be tamperproof and the computer process should be in the protected mode. 14. Locations where CCTV needs to be installed for PST/PET and Trade Test. a. Physical Measurement Area b. Running events (Starting and Finishing Points) c. Chin-up d. High Jump e. Long Jump 15. Sufficient number of 32" Digital Colour High resolution LED panel for monitoring the CCTV feeds.
2.	Biometric Authentication	1. For Finger Print: GIF, PNG, JPEG, TIFF RGB24 bpp and face size at least 60 pixels between eyes and a sharp image. The ISO/IEC 19794-2 (FMR) and ISO/IEC 19794-4 (FIR) data formats are primarily adopted as national e-Governance and Aadhaar standards. 2. For Facial: The accuracy for facial verification should be 99 percent and trained data set for facial verification should be at least 1 million. 3. <u>The firm has to execute the following instructions</u> General Requirement: - • Arunachal Pradesh intends to use Fingerprint Biometric Barcode Solutions for verification of identity of applicants/candidates in various process for matching of fingerprint on as & when required basis. • The firm would be required to record finger print of candidates who qualifies in Physical measurement. The record should be merged in the database. • The fingerprint capturing devise should have interface with the database and can display candidate's data and photograph (<i>pre-loaded from scanning of the application forms</i>) upon keying candidate <i>id</i>. The parent department required to provide the database mentioning required all the fields. • It should have a well-defined buffer devise management system to ensure adequate back-up in the wake of any contingency. • The firm at all the venues (venues are subject to change within the state) will engage his staffs for enrollment / authentication the finger print of all candidates.



		• This data should be available to Enrollment/authenticate the candidates at various stages of recruitment process. • Bar Code readers are to be deployed for Enrollment/authenticate the candidates at all venues at various stages of the recruitment process. • Laptop: The minimum configuration of Laptop: Core i7, 8 GB RAM, 64 bits Operating system. • Report: system should be able to generate statistical as well detailed reports of total numbers enrolled, verified and rejected. • Device Features: The device should able to do 1:1, 1: N and N: N matching (de-duplication), biometric device should recognize fingerprint when index finger is placed on the device. Fingerprint sensor should be optical having capability to plug & play with wet or dry capability. The device should have matching software, barcode reader & HD Web cam. • Software Features: Login and log out details. Scanning, storage and matching of Fingerprint record. Software should automatically integrate with bar code reader. Final data should be combined and then compiled in the server. FAR should be 0.001% or better (False Acceptance Rate) FRR should be 0.01% or better. (False Rejection Rate). • UPS: The bidder should have sufficient numbers of UPS with at least 1½ back-up system. • Certificate: The bidder should not have debarred/blacklisted by any Organization/Board/ Commission/University or any other Govt. Institutions/ Govt. Department/PSU etc.
3.	Automated Height & Chest measurement	1. The machine shall have the heel sensor for correct measurement of height. 2. The machine shall have digital monitor for the candidates to view his/her measurements and Manual reading which should match with digital reading. <u>The firm has to execute the following instructions:</u> • The firm would be required to provide sufficient automated digital machines for measurement of height, weight and chest for the candidates, which will input the data directly into the database of the candidate without the intervention of an operator/typist. To prevent any error in measurement, these machines should be calibrated everyday strictly as per the Bureau of Indian Standards before commencement of every PST. The firm will scan bar coded admit card of each candidate before taking his, measurements for the PST and ensure his/her identity from the image saved in database and on the admit card to avoid any case of impersonation. The still photos taken during initial registration, of the candidates would be added to the database. • The firm should submit the certificate from Legal Metrology department of Arunachal Pradesh at the time of work execution, similar certificate from any Govt. Legal Metrology department to be submitted during filling of tender. • The record of PST should have interface with the database and can display candidate's data and photograph (<i>pre-loaded from scanning of the application forms</i>) upon keying candidate <i>id</i>. • The records once entered and validated should be tamperproof. • The firm at all the venues (venues are subject to change within the state) will engage his staff to record / store the PST data of the candidates. • The firm should ensure the accuracy of the Automated Digital Height and

		Chest measurement equipment and will be held responsible. The data is the proprietary of Arunachal Pradesh Police.
4.	RFID Radio Frequency Identification Technology	- The Start Line/Finish Line should be at least 4 meters in width to facilitate group of runners to run with less interference. - The timing system devices should have inbuilt GSM unit with the GPRS, Quad band, EDGE capability in case data from the timing system needs to be accessed from the control room. - The timing system should work in any terrain and should support suppression of electromagnetic field interference. - The timing system shall have a capability to read any number of chips passing through the mats without any miss-failure with beep sound to make aware candidates for remembering their Lap. - The chips and timing system shall be weather proof and specifically water proof. The equipment shall be able to run even in rain-wet conditions. - The RFID tag-chip should be passive chip so that the chip is not dependent on internal Battery. - Data redundancy is must the data of the chips being captured has to be stored on the RFID timing system. - The RFID timing system shall have internal power back up up-to 08 Hours and shall run even in a case where there is a breakdown in electric power supply. In such a case the data has to be stored on the RFID timing system. - The RFID chip shall be read exactly at the Start-Finish line and not before the start-Finish line. Distance between TX(Chip) and RFID should not be more than 05 cm. - The RFID timing system shall have a backup at the start/Finish line where both shall be operating area. - The main and the backup timing system should be two separate systems but must function in synchronized manner. - The timing system should support TBSC (Time between Same Chip) feature so that the same chip is not read within the specified interval of time. - The timing system should indicate any Electro Magnetic Interference within its operating area. <u>The firm has to execute the following instructions:</u> - The firm should ensure the reading time accuracy of the RFID Equipment and will be held responsible. - There are 02 types of running events which is 1500 / 800 meter for male candidates and 800 meters for female candidates and 100-meter race for male and female candidates. - The firm has to provide RFID timing equipments separately for 100-meter start and 100-meter finish, 1500/800-meter start and finish. - The firm has to ensure both (1500/800 meter and 100 meter) the running events should run parallel. - The RFID timing system installed at Start Line/Finish Line should be 100% accurate. - The result generated shall be a PDF document and not be in Excel or any other editable format.
5.	eRecruitment software	<u>The firm has to execute the following instructions:</u> Project integration, eRecruitment software, data collation, data processing

		of different stages and management, Data Entry for Manual Events i.e High Jump, Long Jump, running, Chin Up, Rope climbing etc. • The firm has to submit CMMI level-3 certificate. • The firm has to submit ISO 9001:2015, 27001:2013, 20000-1:2018 certificates. • The communication to the candidates will be taken care by the Department but the data and mail merge should be done by the firm to ease the communication. • The firm would be required to submit daily report in hard and soft copy to the Board regarding number of candidates appeared, timing of each candidate etc. as per the format provided by the Recruitment Board. • Similarly, the firm would also be required to submit compiled daily report of all recruitment venues in hard and soft copy to the police headquarters. • Use of e-Recruitment application software for entire processes from application to final merit list generation so as to facilitate accuracy, minimize cumbersome manual documentation and negate tampering. • The firm should be fully accessible throughout the process and there should be reliable co-ordination and communication with the department/ recruitment board/committee.
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Note: In view of the Govt. policy of “Vocal for Local” and “Atma Nirbhar Bharat” to encourage local Entrepreneurs vide No. FIN/E-30/2017/675 dated 19/08/2020, the firm registered within Arunachal Pradesh can only participate in the tender process.


 Asstt. Inspector General of Police (E)
 Police Headquarters, Itanagar
 Arunachal Pradesh
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